



Apartment Rules & Policies

Disregard for rules will not be tolerated, any deviation will result in immediate formal warning and possible termination of stay.

(**RED TYPE** = IMMEDIATE REMOVAL FROM HOME)

1) GENERAL:

- a) I understand that my initial enrollment fee, deposit and monthly payment is to **license** a bed and not considered rent or leasing of a living area. Therefore, no rental or lease laws, regulations or procedures apply.
- b) **Do not steal or use another person's items without permission.**
- c) **Do not open or enter any cabinets or closets with locks**
- d) **Resident personal property and vehicle may be searched by staff at any time.**
- e) Turn lights off when not in use.
- f) You may NOT enter another resident's room at any time.
- g) Never leave personal items unattended in common areas of the home.
- h) Please be mindful of utilizing common areas if others are sleeping. Ex: Cooking in kitchen, volume of T.V, playing music. Quiet hours from 9pm until 9am
- i) Curfew:
 - 11pm until 6am, Sunday through Thursday, 12am Lights out TV, off
 - 12am until 6am, Friday and Saturday
 - 24-hour prior written notice and approval must be given for any & all exceptions.
- j) **If you are diabetic or need to give yourself shots using a syringe, you will need to have a medical grade bin to dispose of used needles properly.**
- k) **Male clients are not allowed in female apartments and female clients are not allowed in male apartments.**
- l) **Visitors to the property must be pre-approved by Renovia staff. No exceptions.**
- m) Contraband of drug, sexual, or occult nature is not allowed. If you are unsure, ask.
- n) No tattooing, piercing or body modifications or contraband allowed.
- o) Clients cannot work in Bars, Dispensaries, or Vape Shops. Restaurants with Bars subject to approval and the ability to make curfew.
- p) No altering of Renovia Property allowed.
- q) **All clients must agree to the Confidentiality, Safety and Good Neighbor contract.**

(initial)

2) SMOKING, ALCOHOL, AND DRUGS:

- a) Smoking and vaping on patio or balcony ONLY
- b) Pick up ALL your cigarette butts.
- c) M.A.T. medications must be stored in personal safe at all times and subject to counting by staff at any time.
- d) **No Alcohol consumption or storage of alcohol in or around premises**
- e) **Do not share ANY medications. This includes any and all over the counter and prescription medications.**
- f) **No storage or use of illegal drugs (including marijuana) or unprescribed medication allowed**
- g) **No banned OTC medication or hygiene products, “gray market” products allowed (see list), IF YOU ARE UNSURE ASK!**
- h) **Everyone is subject to random UA at any time**
- i) **Clients must produce a sample for drug screen within 2 hrs of first request and must be within eye witness of staff for the entirety of the waiting period.**
- j) **Refusal to submit for drug or alcohol screening for any reason is considered a positive screen.**
- k) **No UA manipulation contraband of any kind allowed. (Wizzers, Hand warmers, dilutants, etc,)**

3) CLEANLINESS:

- a) Put trash in the trash can and clean your own dishes after you use them.
- b) Your room shall be kept in an orderly and sanitary condition at ALL times.
- c) Food is only to be consumed in the kitchen.
- d) Food is NOT ALLOWED in bedrooms at any time. We do this to ensure prevention of pests.
- e) If you spill anything or make a mess anywhere in the house including your room you will be responsible for cleaning it up.
- f) Clients agree to follow chore log and deep cleans as scheduled.

4) YOUR ROOM:

- a) **You may NOT enter another resident's room at any time**
- b) Mattress covers must NEVER be removed. This is for sanitary purposes.
- c) Keep bedroom doors closed when leaving the property.
- d) Keep personal items inside of your room (Valuable Items should be secured)
- e) All rooms are subject to search by Renovia staff at any time

5) PERSONAL HYGIENE

- a) Any used personal hygiene items must be disposed of properly.
- b) You shall keep up with your personal hygiene by bathing and brushing your teeth frequently.
- c) You shall have no complaints that you or your personal space has offensive odors. Please be mindful as you are sharing a common space with others.

6) BEHAVIOR:

- a) **No aggressive, violent behavior or threats of violence EVER!**
- b) **No profanity or offensive language directed at any residents, neighbors, Renovia staff or helpers. Racial, Sexual/Gender, or Religious slurs of any kind toward anyone will not be tolerated.**
- c) **No lending, bartering, trading, or borrowing money, cars, or other property from other residents or neighbors.**
- d) **All residents must attend outpatient treatment.**
- e) **All residents must engage with daily approved sober/ therapeutic community engagement meetings.**
- f) **No Lying, Negative Peer Contracts (secret keeping),**
- g) **No romantic advances on Renovia staff, or other residents.**

7) LAUNDRY:

- a) Please be mindful you will be sharing the use of laundry with other housemates. Try to stick to a schedule so everyone gets their laundry done.
- b) Laundry area must be clean
- c) You may not wash another person's clothes
- d) **You may not put body fluid soiled items into any washer or dryer in the home**

My signature signifies I have read and understand what I can and cannot do while living in Renovia Sober Living. I understand and agree that if I break any rules within this document in red type, my stay will be terminated immediately, and I will be banned from living in other homes that Renovia Sober Living manages.

Print Full Name: _____

Signature: _____ Date: _____

FIRST AND ONLY WARNING VIOLATIONS

Violation of any of the policies below will result in immediate discharge and being asked to leave property, any deposits will be forfeited with no return of your paid monthly rent. _____

- 1) Do not tamper with any cameras at any time ever. _____
- 2) If you drink or do any drugs on campus, your bed license will be revoked without notice or warning and you will be immediately asked to transfer to a detox facility. Upon successful completion of that program, you will be allowed to return after paying an additional enrollment fee, deposit and monthly rent amount. _____
- 3) If you attempt to sell any drugs on any Renovia campus, your bed license will be revoked without notice or warning and you will be immediately asked to leave. You will also be immediately arrested and sentenced to the fullest extent of the law with a Renovia representatives present at each and every part of your trial and sentencing. In addition, you will never be permitted into any of our programs or housings at any location. _____

This is one of only a very few ways you will never be permitted back in our programs or housing. Relapses happen and we will work with you on that and support you as much as we can. However, we care for each and every one of our residents and if you try to take advantage of anyone here or make this an unsafe environment or one not conducive to recovery, we will do everything in our power to see you are disciplined to the fullest extent of the law. _____

This is your only warning. Do you understand and agree? _____

I fully understand and agree to all of the above.

Print: _____

Signature: _____ Date: _____